



INTERNATIONAL COLLEGE CAYMAN ISLANDS

GRADE CHANGE REQUEST FORM

Email completed form to: melisa.hamilton@icci.edu.ky or drop off form at the Registrar's Office. Kindly attach a copy of your PICTURE ID as proof of identification.

Date: _____

Affected Quarter: _____

COURSE NAME/CODE: _____

INSTRUCTOR'S NAME: _____

STUDENT'S NAME	Old Grade	New Grade

Reason for change:

****Supporting documentation must be uploaded in Populi and the new grade re-calculated****

****Student must sign form as proof of notification****

Student's Signature & Date

Instructor's Signature & Date

Dean's Signature & Date

Registrar's Signature & Date